

Absence for Religious Holy Days

Steps to request for absence for a religious Holy Day

Student and/or parent must submit **an advanced written** request for religious Holy Day

Mrs. Whitten will review request and make a determination

Mrs. Whitten will notify student/parent of decision

After absence, student and parent must return with documentation

Request should include:

Student name and grade

Date student is requesting to be absent

Parent name and contact information

If you have questions or concerns contact:

Patrice Whitten

pwhitten@mesquiteisd.org

972-882-5303 office

972-882-5355 fax