

Request for College Recommendation Poteet High School

TEACHER RECOMMENDATION FORM

- Complete this form and give it to your teacher at least two weeks before the college or scholarship deadline.
- Teachers will mail the recommendation letter directly to the college.
- Provide your teacher with a stamped addressed envelope as well as any forms required by the college.
- Return address should be:

Poteet High School
3300 Poteet Dr.
Mesquite, TX 75150

Student's Name _____ SS# (optional) _____

E-mail Address / Phone # (in case of questions) _____

Teacher's Name _____ Today's Date _____

Thank you for agreeing to write this letter of recommendation. I think you are a teacher who knows me well and who can accurately evaluate my potential for academic success in college. This information may be helpful to you as you write the recommendation for the following schools/scholarships:

Name and Address of School

Deadline:

1. I think my academic strengths are.....

- a. _____
- b. _____
- c. _____

2. I think my personal strengths are.....

- a. _____
- b. _____
- c. _____

3. I am considering the following college majors because.....

- a. _____
- b. _____
- c. _____

4. Things I would like the college admissions and/or scholarship committee to know about me.....

a. _____

b. _____

c. _____

d. _____

5. The specific things I hope you will discuss in this letter.....

a. _____

b. _____

c. _____