

## Beginning of the Year Checklist

- ✓ Distribute MEPA Newsletter to Paraprofessionals on your campus
- ✓ Fill out and send back Campus/Site Support Staff List
- ✓ Distribute Membership Dues Information
- ✓ Collect Membership Dues for your campus and send to MEPA Mailbox

## Throughout the School Year

- ✓ Distribute MEPA materials to Paraprofessional on your campus
- ✓ Keep MEPA information posted

## Paraprofessional Association Membership Information

To apply or renew your membership, visit the following websites:

Mesquite Educational Paraprofessional Association  
[www.mesquiteisd.org/mepa](http://www.mesquiteisd.org/mepa)

Texas Educational Support Staff Association  
[www.tesatexas.org](http://www.tesatexas.org)

National Association of Educational Office Personnel  
[www.naeop.org](http://www.naeop.org)

## 2010-2011 MEPA Liaisons Responsibilities

**“You are an Essential Piece!”**



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**Making a World of Difference**

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*Mesquite Educational  
Paraprofessional Association  
405 E. Davis - Mesquite, Texas 75149  
[www.mesquiteisd.org/mepa](http://www.mesquiteisd.org/mepa)*

I would like to take this time to express my sincere appreciation and gratitude for your support of MEPA. Words can not express the importance of our Liaisons. Liaisons help by distributing materials, attending meetings, encourage others to join, promote MEPA in a positive manner, getting involved, volunteer at the Holiday Bazaar, and share ideas and suggestions.

Please feel free to call or email me if you have any questions.

Cris Hays  
2<sup>nd</sup> Vice President - Membership

972-882-5545  
[mchays@mesquiteisd.org](mailto:mchays@mesquiteisd.org)

### Campus/Site Support Staff List

Please list ALL of your support staff, both members and non-members and return the form to the MEPA Mailbox on or before September 3, 2010

### Membership Information Why Join MEPA?

MEPA Membership Gift, Meeting drinks and snacks, Guest Speakers, Luncheon/Banquet (free to Liaison and discount to members), support, and more. MEPA Membership deadline October 31, 2010.

### Fund Raisers

Fund raisers benefit our **STUDENTS** with scholarships as well as our membership.

Please participate in the fund raisers as well as volunteer at the Holiday Bazaar.

The **Holiday Bazaar** is our major fund raiser. It takes a large number of volunteers to make it happen. If each campus provided just one volunteer (more is great, too!), it would be a tremendous help. Help is needed on:

- ❖ Friday night to mark off spaces and set up tables and chairs
- ❖ Saturday morning to provide vendor support
- ❖ Saturday to work the information/basket table
- ❖ Saturday evening to break down and clean up

### MEPA Theme Baskets Donation

Each year at the Bazaar we ask each campus to have fun and be creative in building a theme basket from their campus for the bazaar. The basket at the end of the day that has the most tickets purchased, their Paraprofessionals receive lunch delivered to their campus.

### Door Prize list

No set amount for door prizes. Be creative. Make it fun!

### Calendar of Events

Each year MEPA promotes four meetings which we urge our members to attend.

These events offer members an opportunity to grow personally and professionally, to network with support personnel from around the district, and to benefit our students and support staff through the scholarship program.

### PSP/STEM

Your Certified Educational Office Employee (CEOE) gives you more \$\$\$ on your paycheck. Contact Debbie Faires at 972-882-7321 for more information.

### MEPA Scholarships

Student and Paraprofessional Scholarships are available.

### TESA Fall Conference

This is a great opportunity to see what TESA is all about without having to travel. More information will follow.

