

## **Tenure Leave**

When all state sick, state personal, local sick, and local personal days have been used, all employees who qualify for benefits will be provided additional, partially paid, days for personal illness (including temporary disability-maternity). These tenure leave days are primarily designed for the employee's personal illness only and must be documented by a statement from a physician on each occasion. Upon presentation of official documents, tenure leave may be used for an adoption as outlined in Policy 524.

The number of tenure days allotted is according to the following:

<b>Year of Experience in Mesquite</b>	<b>Number of Tenure Leave Days</b>
<b>0-10</b>	<b>Up to 15 days per year with a total maximum of 30 days over the ten year period.</b>
<b>11 or more years</b>	<b>Up to 20 days per year with a total maximum of 50 days from year 11 forward for the remainder of the career.</b>